

# Board Minutes of the Rotary Club of Media

Wednesday, May 10, 2023

Zoom Meeting- 12 noon.

Officers Present:

James Meinel – President

Courtney Ballauer, President-Elect

Ted Pleibel-Sergeant-at-Arms

Susan Garrison, Treasurer

Carol Wills, Past President

Members Present: Christine Coleman-Crosby

President James Meinel called the meeting to order at 12:06 p.m.

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Board of Directors Present:

Bryan Messick (2022-2025)

Jeffry Cadorette (2021-2024)

Teresia Faria (2020-2023)

**Review and Approval of Board Minutes**

Some members still needed to review them. Susan reviewed and sent Janice a minor change. James reviewed them and said he was okay with them. Susan motioned to approve the minutes. Jeffry seconded the motion. All voted aye.

**Treasurer's Report**

Susan reviewed the check detail that included Zoom subscription, the March and April stipend for the exchange student, Cedar Creek Catering payment, etc. Susan responded to questions related to the Cedar Creek Catering billing. The minimum requirement for lunches was not implemented until March. The Statement of Activities was reviewed which included the full year's receipts and expenses. The dues collected are almost up to date due to Susan and Ted's effort to collect outstanding dues. The next report reviewed was the Statement of Financial Position. Susan stated that she still has approximately \$800 in checks that were deposited in May and not yet reflected in the report. She is expecting another \$800-\$1000 in dues within the next week. There was discussion about the issue of dues collection and how to approach the issue in the future. The motion to approve the Treasurer's report by Jeffry and seconded by Carol. All voted aye. Susan reported that she attended the Treasurer's training session and found out that QuickBooks can invoice dues and be processed through Venmo.

**Secretary's Report**

Janice Miller Lion was unable to attend. Attendance %s will be reported next month.

## **New Business / Agenda Items**

Membership Growth Committee Report – Jeffry reviewed the recommendations to the Board to enhance membership and attendance. He discussed the importance of the member experience to recruit and maintain members. The Committee will continue to meet and discuss implementing other possible short-term initiatives.

James - Cedar Creek Catering costs considerations: should we stay or should we consider another venue. Bryan stated that we should stay as long as we can but also suggested that Zoom would be an alternative. Also, that the Library is another possibility. Local restaurants might consider hosting but would require a rsvp. Teresia stated that we need to be more welcoming to each other. Ted suggested that Teresa start a Welcoming Committee. Christine offered to help with the Committee. Jeffry stated that the Membership Growth Committee recommendations to the Board include a Welcoming Committee. Christine asked if the club has a lifetime membership that exempts dues. There is a designation related only to attendance. James stated that he will have more time as Past President to provide technical support and engage with new members at the meetings.

Courtney asked James to invite the new Board members to the next Board meeting. James agreed that he will include them in the email along with the agenda.

Courtney asked Bryan if he had any RSVPS for tomorrow's meeting which is being held at the Brandywine YMCA. The Y will be providing lunch. Doug Nakashima and Maureen Mattero will be inducted at this meeting.

Courtney reported that we are moving forward with the Installation Dinner on June 29. Francie Cross, Assistant District Governor is available to induct Courtney on that date. It will be a dinner at Cedar Creek around 6 p.m.

A motion to adjourn the meeting was made by Bryan and seconded by Susan. Motion carried. The meeting adjourned at 12:55 p.m.