

Board Minutes of the Rotary Club of Media

Wednesday, January 11, 2023

Zoom Meeting- 12:30 p.m.

Officers Present:

James Meinel – President

Courtney Ballauer, President-Elect

Ted Pleibel-Sergeant-at-Arms

Susan Garrison, Treasurer

Janice Miller-Lion, Secretary

Carol Wills, Past President

Members Present: None

President James Meinel called the meeting to order at 12:31 p.m.

Board of Directors Present:

Blaire Jamison (2020-2023)

Leo Armand Stahl (2021-2024)

Bryan Messick (2022-2025)

Review and Approval of Board Minutes-

A draft of the December Board Minutes was presented by Janice Miller-Lion. Courtney Ballauer proposed an edit; the word environmental should be changed to environment as it refers to the committee's name. Courtney Ballauer made a motion to approve the December minutes. Susan Garrison seconded the motion. The motion carried. Janice Miller-Lion said that she will make the edit and mail out the approved minutes to all the members.

Treasurer's Report

Susan Garrison submitted December's check detail, a statement of activities and statement of financial position summary. Susan reviewed the check detail. There was a question regarding the Cedar Creek invoices. According to Susan they are only invoicing the club for the actual number of people in attendance that are eating. The balance in the account does not reflect \$650 in the PayPal account. Dues income is only reflecting the matched invoices in unapplied cash income, so it does not show payments made by members prior to the January invoice date. The February report will show the total dues paid. The District processed the refund for the duplicate payment for the first half of the fiscal year. Susan has moved the Happy Dollar revenue from "Lunch" to the proper place. James asked about the 50/50 amount. Susan will investigate where the prior year's 50/50 is posted and will ensure it is reflected properly. Susan will also check in with Ted regarding the total for the cash for January 5 meeting.

Courtney Ballauer made a motion to approve the TR report. Carol Wills seconded the motion. All present approved of the motion.

Secretary's Report

Janice Miller-Lion stated that the attendance on DACdb was submitted. Janice reported that December attendance statistic as: 48 members with a 33.1% attendance. Janice emailed, called, and submitted a support ticket for DACdb for information regarding PMail and some attendance functions. Discussion regarding the PMail templates and whether the old templates should be deleted. Janice Miller-Lion stated that she will be submitting the minutes unless unavailable and would appreciate Leo Stahl remain as back up. Leo agreed.

A motion was made to approve the secretary's report by Courtney Ballauer, seconded by Susan Garrison. The motion passed.

New Business / Agenda Items

President Meinel turned over the floor to Bryan Messick. Bryan Messick discussed the membership report and attendance that indicates 48 members at about 33 percent attendance which gives the club sixteen active members. Six total officers and six board members. He is proposing that we drop the current number of Board Members to three. Susan asked Bryan to clarify that he is proposing a By-law change. Bryan said yes, that is what he is proposing. It was clarified that there are seven officer positions and 6 board member positions. Susan suggested 7 officers and 4 board members to avoid a tie vote. Carol Wills suggested that we wait until the Past President's meeting to determine the need. Several ideas were discussed stating the need to pare back the officers/board positions relative to the total membership. James suggested that we put this discussion in the minutes until all the Board members are present for further discussion. Ted suggested that there needs to be discussion within the By-Law Committee.

Cedar Creek Catering – discussion regarding November and December's invoicing. The caterer is only charging the club for meals eaten at the meetings. The contract includes that the club would be billed for a minimum of 18 meals. Attendance has increased but only 11-14 are purchasing meals. Ted did get a call from Crystal of Cedar Creek. They are concerned also. James spoke about what he is hearing from members about the disparity between the food from the previous caterers along with the cost. There was discussion on how to handle the situation and how to obtain a copy of the contract. Janice Miller-Lion stated that she found an estimate from Cedar Creek. Ted stated that it was an old estimate and there was a new agreement. Janice suggested that we get the contract we signed from the members who have it and not ask the caterer for it. It was decided to get the contract from Jeff and Tony, review it and move forward with the discussion. All agreed to this action. During the meeting Susan and James contacted Jeff and Tony to obtain a copy of the contract.

James asked if there were other issues with the venue other than the food to increase attendance. Ted suggested a reminder email should be closer to the meeting day. His other issue was he could not hear the presenter. Courtney suggested a longer social time during the meal. Discussion about the Zoom attendees. It was suggested that the Zoom attendees be

aware that the actual general meeting does not start until 12:30 p.m. and the speaker at 12:50 p.m. Bryan also asked if the caterer would provide us with a menu for each week in advance. Ted reaffirmed that we need the contract before having discussion with them. There was discussion about the closet space that was promised.

Ice Sculpture – this weekend on State Street. Bryan will check with the donor for the details. Ted clarified that if we wanted to participate next year it would come with a cost.

James discussed having members volunteer to greet the foreign exchange student Page at the airport on January 18. Larry will be there. The host family is picking her up. Also, it was suggested by the District exchange student committee that we have a meet and greet party for her. Everyone agreed to have the party at our January 26 meeting and invite her and her host family. Janice will donate a cake.

Susan will bring a poll for the members regarding speakers. Susan also confirmed the request from Frances Sheehan to convert her membership to a corporate membership and name Monika Collins as the primary member for the Foundation for Delaware County and list her as the alternate. Susan stated that this should be voted on this month. Carol asked for a copy of the request. Courtney Ballauer made the motion to approve the request to change the Foundation for Delaware County to a corporate membership. Janice Miller-Lion seconded the motion. All voted aye.

Ted Pleibel made a motion to adjourn the meeting. Janice Miller-Lion seconded the motion. The motion carried. Meeting Adjourned at 1:35 p.m.

Next meeting: Wednesday, February 8, 2023, at 12 noon via Zoom – Please note the time change.